

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
**1500 ROUTE 57 ~ WASHINGTON, NJ 07882**  
**REGULAR MEETING AGENDA**  
**May 21 , 2025**

**CALL TO ORDER**

President Austin will call the meeting to order at 5:00 p.m. on Wednesday, May 21, 2025, Via ZOOM.

**Flag Salute – Dr. Lori Austin**

**Opening Statement – President Austin**

Pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq, the Board Secretary caused notice of this meeting to be given to the public on November 8, 2024.

**Roll Call – Board Secretary Williams**

\_\_\_ Dr. Austin  
\_\_\_ Dr. Lamonte  
\_\_\_ Ms. Leahy  
\_\_\_ Mr. McDonough  
\_\_\_ Dr. Mlecz

**Adopt the Meeting Agenda**

**Resolution 15970-25:                      Adopt the Meeting Agenda**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board adopts the Meeting Agenda for the May 21, 2025, meeting as published with any addenda.

VOICE VOTE: Yeas:\_\_\_ Nays:\_\_\_ Abstain:\_\_\_ Absent:\_\_\_

***Motion Carried:*** Yes / No

**Resolution E751-25:                      Personnel, Negotiations, and Legal Matters**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board moved into executive session at \_\_\_\_\_ p.m. by adopting the following resolution:

BE IT RESOLVED, by the Board of Education of the Warren County Technical School as follows:

- A. That the public is excluded from attendance at a portion of this meeting for the reason that the following subject matter is discussed:
  - Personnel
  - Facility
- B. The Board may exclude the public from the meeting pursuant to N.J.S.A. 10:4-12, B3 & B8 of the Open Public Meetings Act.
- C. The matters discussed will be revealed to the public when the Board determines that such would not invade any right to privacy.
- D. Action may be taken.

VOICE VOTE: Yeas:\_\_\_ Nays:\_\_\_ Abstain:\_\_\_ Absent:\_\_\_

***Motion Carried:*** Yes / No

**Resolution E752-25:                      Resume Regular Session**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board reconvened into regular session at \_\_\_\_\_ p.m.

VOICE VOTE: Yeas:\_\_\_ Nays:\_\_\_ Abstain:\_\_\_ Absent:\_\_\_

***Motion Carried:*** Yes / No

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**Discussion**

- **PUBLIC COMMENTS** - Related to Agenda Items Only
- **COMMUNICATIONS**
- **SUPERINTENDENT'S REPORT**
  - NJQSAC (New Jersey Single Accountability Continuum) District Improvement Plan Status Update
- **HIB REPORT/SUSPENSIONS**
  - Zero (0) HIB's since the previous Board Meeting
  - Zero (0) Out of School Suspensions since the previous Board Meeting
  - One (1) In School Suspensions since the previous Board Meeting
- **BOARD PRESIDENT'S REPORT**
- **STUDENT REPRESENTATIVE**
  - Kate Martinez
- **DISCUSS EDUCATIONAL TOPICS**
  - NJ DOE Self Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act
- **NEW BUSINESS**

**MINUTES**

**Resolution 15971-25: Approve Board Meeting Minutes Listed Below**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the following resolutions as listed below:

**Resolution 15972-25: Approve April 16, 2025, Regular Meeting Minutes**

**Resolution 15973-25: Approve April 16, 2025, Regular Meeting Executive Session Minutes**

VOICE VOTE: Yeas:\_\_\_ Nays:\_\_\_ Abstain:\_\_\_ Absent:\_\_\_

*Motion Carried: Yes / No*

**Resolution 15972-25: Approve April 16, 2025, Regular Meeting Minutes**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the Regular Meeting Minutes of April 16, 2025.

**Resolution 15973-25: Approve April 16, 2025, Regular Meeting Executive Session Minutes**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the Regular Meeting Executive Session Minutes of April 16, 2025.

**FINANCE & FACILITIES**

**Resolution 15974-25: Approve Finance & Facilities Resolutions as Listed Below**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the following finance and facilities resolutions as listed below:

**Resolution 15975-25: Receive, Accept, and Approve April 2025 Financial Reports**

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<b><u>Resolution 15976-25:</u></b>	<b>Board of Education's Monthly Certification of Major Account/Fund Status</b>
<b><u>Resolution 15977-25:</u></b>	<b>Approve Payment of Bills for April 2025</b>
<b><u>Resolution 15978-25:</u></b>	<b>Approve Transfers for April 2025</b>
<b><u>Resolution 15779-25:</u></b>	<b>Approve the Disposal of a Carpet Cleaner</b>
<b><u>Resolution 15980-25:</u></b>	<b>Approve Comprehensive Equity Plan</b>
<b><u>Resolution 15681-25:</u></b>	<b>Approve Contract Renewal of Maschio's Food Service Inc</b>
<b><u>Resolution 15782-25:</u></b>	<b>Approve Agreement Between R&amp;L DataCenters, Inc. and The Warren County Technical School</b>
<b><u>Resolution 15783-25:</u></b>	<b>Approve the Contract Between Greenwich Township Board of Education and Warren County Technical School for the 2025-2026 School Year</b>
<b><u>Resolution 15784-25:</u></b>	<b>Approve Application for the Elevate Career and Technical Education (CTE) Innovation Grant</b>

ROLL CALL VOTE:

*Motion Carried:* Yes / No

Austin \_\_\_ Lamonte \_\_\_ Leahy \_\_\_ McDonough \_\_\_ Mlecz \_\_\_

**Resolution 15975-25:**                    **Receive, Accept, and Approve April 2025 Financial Reports**  
On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that the April 2025 financial reports of the Secretary and Treasurer be received, accepted, and approved.

Exhibit: F1

**Resolution 15976-25:**                    **Board of Education's Monthly Certification of Major Account/Fund Status**  
On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that the following Board of Education's Monthly Certification of Budgetary Major Account/Fund Status be approved: (1) Board of Education's Monthly Certification and (2) Budgetary Major Account/Fund Status Pursuant to N.J.A.C. 6A:23A-16.10(c) 3&4, we certify that April 2025, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major account or fund has been over-expend. The District Board of Education has implemented adequate controls to prevent the over-expenditure of any funds or yearly deficit in major accounts in accordance with N.J.A.C. 6A:23A-16.10(c) 3&4.

**Resolution 15977-25:**                    **Approve Payment of Bills for April 2025**  
On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the payment of bills as shown on the attached Bills List for April 2025, in the amount of \$979,723.54.

Exhibit: F2

**Resolution 15978-25:**                    **Approve Transfers for April 2025**  
On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves transfers for April 2025.

Exhibit: F3

**Resolution 15979-25:**                    **Approve the Disposal of a Carpet Cleaner**  
On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approve the disposal of a Nobles Carpet Cleaner.

**Resolution 15980-25:**                    **Approve Comprehensive Equity Plan**  
On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the Comprehensive Equity Plan.

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**Resolution 15981-25:**                      **Approve Contract Renewal of Maschio's Food Service Inc**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_ RESOLVED, that this Board approves the contract renewal of Maschio's Food Service Inc. to provide food service for the 2025-2026 school year.

Yearly Management Fee \$11,967.48  
Cost Reimbursement  
No Guarantee  
Total Cost of the Contract \$187,185.43

**Resolution 15782-25:**                      **Approve Agreement Between R&L DataCenters, Inc. and The Warren County Technical School**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the agreements between R&L DataCenters, Inc. and the Warren County Technical School for services beginning July 1, 2025, through June 30, 2026.

Exhibit: F4

**Resolution 15783-25:**                      **Approve the Contract Between Greenwich Township Board of Education and Warren County Technical School for the 2025-2026 School Year**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the contract between Greenwich Township Board of Education and Warren County Technical School for a Payroll Specialist shared service agreement for the 2025-2026 school year.

Exhibit: F5

**Resolution 15784-25:**                      **Approve Application for the Elevate Career and Technical Education (CTE) Innovation Grant**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the application for the Elevate Career and Technical Education (CTE) Innovation Grant.

Exhibit: F6

**PERSONNEL**

**Resolution 15985-25:**                      **Approve Personnel Resolutions as Listed Below**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves personnel resolutions as listed below, upon the recommendation of the Superintendent:

<b><u>Resolution 15986-25:</u></b>	<b>Approve Extra-Curricular Appointments for the 2025-2026 School Year</b>
<b><u>Resolution 15987-25:</u></b>	<b>Employ Part-Time LPN Adjunct Personnel for the 2025-2026 School Year</b>
<b><u>Resolution 15988-25:</u></b>	<b>Approve 12-Month Non-Bargaining Employees for the 2025-2026 School Year</b>
<b><u>Resolution 15989-25:</u></b>	<b>Approve Katherine Deriso as Treasurer for the 2025-2026 School Year</b>
<b><u>Resolution 15990-25:</u></b>	<b>Employ 12-Month Administrative Secretaries for the 2025-2026 School Year</b>
<b><u>Resolution 15991-25:</u></b>	<b>Approve Mario Fonseca-Garcia as a Part-Time Summer Tech Support</b>
<b><u>Resolution 15992-25:</u></b>	<b>Employ 10-Month Personnel for the 2025-2026 School Year</b>
<b><u>Resolution 15993-25:</u></b>	<b>Employ 12-Month Maintenance/Custodial Personnel for the 2025-2026 School Year</b>
<b><u>Resolution 15994-25:</u></b>	<b>Approve Part-Time LPN Administrative Assistant for the 2025-2026 School Year</b>
<b><u>Resolution 15995-25:</u></b>	<b>Approve Kaitlynn Engle as Substitute Custodian</b>
<b><u>Resolution 15996-25:</u></b>	<b>Approve Student Summer Custodians</b>

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<b><u>Resolution 15997-25:</u></b>	<b>Approve Alexis Sellers as a School Nurse for the 2025-2026 School Year</b>
<b><u>Resolution 15998-25:</u></b>	<b>Approve a Reduction in Force for Employee #1125</b>
<b><u>Resolution 15999-25:</u></b>	<b>Approve the Lateral Movement on Guide for Brooke Baylor from BA15 to MA</b>
<b><u>Resolution 16000-25:</u></b>	<b>Approve Security Personnel for the 2025-2026 School Year</b>

ROLL CALL VOTE: ***Motion Carried:** Yes / No*

Austin \_\_\_ Lamonte \_\_\_ Leahy \_\_\_ McDonough \_\_\_ Mlecz \_\_\_

**Resolution 15986-25:** **Approve Extra-Curricular Appointments for the 2025-2026 School Year**  
 On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the following extra-curricular appointments for the 2025-2026 school year:

Athletic Director	E. Bowers
Gamers Club	J. Slowik
National Honor Society	K. McCormick
Peer to Peer	J. White
Military Appreciation Club	P. Lilly
Robotics Club	S. McGeough
Key Club	P. Seugling
Student Government	K. Johnson
Police Explorers	R. Wheatley
Cheerleading Club	T. Shafer
Archery Club	M. Beneducci
Drama Director	S. Mables
Skills USA	K. Wene
Yearbook 1	M. Vulcano
Yearbook 2	K. Johnson
Audio Visual Specialist	P. Seugling
Anti-Bullying Specialist	K. Sarte
Title 1 Academic Tutors (ELA, Math, Science, Special Education)	M. Herb, M. Fredericks, P. Colabella, K. McCormick
Perkins/CTE Tutors	P. Lilly, B. Wheatley, T. Giral-di-Lynch, C. Feilbach, L. Arnold, S. McGeough, L. Shanahan, S. Lance, K. Wene, P. Seughling, A. Lazorchak, R. Danner
Spanish Tutor	N. Lara

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History Tutor	C. Heuneman
PM Monitor	L. Arnold
Detention Proctors (X2)	K. Sarte, A. Lazorchak
Weight Room Supervisor (X3)	B. Wheatley, K. Dora, Jude Thompson
Aesop Staff	A. Drescher
Substitute Caller	M.J. Schubert
Freshman Class Advisor	P. Lilly
Sophomore Class Advisor	B. Cicale
Junior Class Advisor	S. Connolly
Senior Class Advisor	K. Sarte
AM Monitor Fall (4x)	J. White, K. McCormick, R. Danner, B. Cicale
AM Monitor Spring (4x)	L. Arnold, P. Lilly, N. Danner, L. Shanahan
Varsity Boys Soccer Coach	C. Feilbach
Junior Varsity Boys Soccer Coach	K. Wene
Varsity Girls Soccer Coach	J. Drury
JV Girls Soccer Coach	M. Herb
Varsity Cross Country Coach	R. Gara
JV Cross Country Coach	P. Lilly
Varsity Boys Basketball Coach	E. Bowers
JV Boys Basketball Coach	K. Wene
Varsity Girls Basketball Coach	B. Cicale
Varsity Bowling Coach	G. Dowling
JV Bowling Coach	B. Quinonnes
Varsity Baseball Coach	J. Drury
JV Baseball Coach	K. Wene
Varsity Softball Coach	S. Connolly
JV Softball Coach	B. Cicale
Clock Operators (x3)	S. Connolly, R. Danner
Lead Teacher	T. Giral-di-Lynch, T. Shafer, J. Slowick, K. McCormick
Summer Curriculum Advisor Title 1	K. McCormick, T. Shafer

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Summer Tutors	K. McCormick, M. Fredericks, K. Johnson, N. Danner, C. Heuneman
Summer Program Coordinator, Title 1	T. Shafer

**Resolution 15987-25:**                    **Employ Part-Time LPN Adjunct Personnel for the 2025-2026 School Year**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED that this Board employs the following Part-time LPN Adjunct personnel for the 2025-2026 school year at an hourly rate of \$43.70 per hour, a maximum of 25 hours per week.

Trina Schafer	Elda Lopez	Nancy Pero
Jilaine Vitale	Tamara Garcia	Shannon Ogurkis

**Resolution 15988-25:**                    **Approve 12-Month Non-Bargaining Employees for the 2025-2026 School Year**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the 12-month non-bargaining employees for the 2025-2026 school year.

Exhibit: A

**Resolution 15989-25:**                    **Approve Katherine Deriso as Treasurer for the 2025-2026 School Year**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves Katherine Deriso as Treasurer at an annual salary of \$5,249 for the 2025-2026 school year.

**Resolution 15990-25:**                    **Employ 12-Month Administrative Secretaries for the 2025-2026 School Year**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED that this Board employs 12-month Administrative Secretaries for the 2025-2026 school year for the period from July 1, 2025, to June 30, 2026, as per the WTEA Agreement.

Exhibit: B

**Resolution 15991-25:**                    **Approve Mario Fonseca-Garcia as a Part-Time Summer Tech Support**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves Mario Fonseca-Garcia as a part-time summer tech support personnel at \$15.49 per hour.

**Resolution 15992-25:**                    **Employ 10-Month Personnel for the 2025-2026 School Year**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED that this Board employs 10-month personnel for the 2025-2026 school year for the period from August 26, 2025, to June 30, 2026, as per the WTEA Agreement.

Exhibit: C

**Resolution 15993-25:**                    **Employ 12-Month Maintenance/Custodial Personnel for the 2025-2026 School Year**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED that this Board employs 12-month Maintenance/Custodial Personnel for the 2025-2026 school year for the period from July 1, 2025, to June 30, 2026, as per the WTEA Agreement.

Exhibit: D

**Resolution 15994-25:**                    **Approve Ken Wene and Ray Danner for Summer Maintenance Personnel**

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On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves Ken Wene and Ray Danner as Summer Maintenance personnel at an hourly rate of \$35.00 per hour.

**Resolution 15995-25:**                      **Approve Kaitlynn Engle as Substitute Custodian**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves Kaitlynn Engle as a Substitute Custodian.

**Resolution 15996-25:**                      **Approve Student Summer Custodians**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the following Student Summer Custodians at a rate of \$16.00 per hour, effective June 23, 2025.

*Kaitlynn Engle    Joseph Squeri                      Luke Testa                      Hetley Trowell                      Hailey Trowell*

**Resolution 15997-25:**                      **Approve Allexis Sellers as a School Nurse for the 2025-2026 School Year**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves Allexis Sellers as School Nurse for the 2025-2026 School year at WTEA Step 12, BA +15.

**Resolution 15998-25:**                      **Approve a Reduction in Force for Employee #1125**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves a Reduction in Force for Employee #1125.

**Resolution 15999-25:**                      **Approve the Lateral Movement on the WTEA Guide for Brooke Baylor**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the lateral movement on the WTEA Guide for Brooke Baylor from BA15 to MA for the 2025-2026 school year.

**Resolution 16000-25:**                      **Approve Security Personnel for the 2025-2026 School Year**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the security personnel for the 2025-2026 school year.

Exhibit: E

**TRAVEL**

**Resolution 16001-25:**                      **Approve the Following Travel Resolutions as Listed Below**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the following travel resolutions as listed below:

**Resolution 16002-25:**                      **Approve Field Trips and Chaperones as Listed Below for Skills USA**

**Resolution 16003-25:**                      **Approve Professional Development as Listed Below**

ROLL CALL VOTE:

*Motion Carried: Yes / No*

Austin \_\_\_ Lamonte \_\_\_ Leahy \_\_\_ McDonough \_\_\_ Mlecz \_\_\_

**Resolution 16002-25:**                      **Approve Field Trips and Chaperones as Listed Below for Skills USA**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the field trip and chaperones for Skills as listed below:

May 21 2025	T. Lynch K.	Skills USA Kick-Off Picnic, Warren, NJ	\$160.00
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	Wene		
June 23-28, 2025	T. Lynch & K. Wene	Skill National Competitions, Atlanta, Georgia	\$10,632
May 5, 2025	P. Lilly	Corks & Forks, Phillipsburg Rotary	\$0
May 12, 2025	P. Seugling	St. Phillips & James School	\$0
May 14, 2025	L. Shanahan B. Wheatley	NJ State Police Museum visit	\$0

**Resolution 16003-25:**                      **Approve Professional Development as Listed Below**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves professional development as listed below:

DATE	EMPLOYEE	DESTINATION	COST
5 21 2025	T. Lynch	Skills USA Kick-Off Picnic	\$72.90
5 21 2025	K. Wene	Skills USA Kick-Off Picnic	\$72.90
6 23&28 2025	K. Wene	Skills Competition (transportation for students to and from airport)	\$495.78
6 18 2025	Donna Williams & Lisa Whittle	Annual School Business Admin. Meeting with Nisivoccia	\$27.26

**EDUCATIONAL**

**Resolution 16004-25:**                      **Approve School Self-Assessment for Determining HIB Grades**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the School Self Assessment for Determining HIB Grades for the 2023-2024 school year.

Exhibit: F

ROLL CALL VOTE:

***Motion Carried:*** Yes / No

Austin \_\_\_ Lamonte \_\_\_ Leahy \_\_\_ McDonough \_\_\_ Mlecz \_\_\_

**ADDENDUM ITEMS**

**PUBLIC COMMENTS – Any topic not discussed earlier.**

Policy #0167- PUBLIC PARTICIPATION IN BOARD MEETINGS

Section: Bylaws

Date Created: March 2000

Date Edited: October 2012

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The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall set aside a portion of every Board meeting, the length of the portion to be determined by the Board, for public comment on any school or school district issue that a member of the public feels may be of concern to the residents of the school district.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to three (3) minutes in duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic has been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question the Board members individually;
5. The presiding officer may:
  - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
  - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
  - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
  - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
  - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

**ADJOURNMENT**

**Adjourn the Meeting**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board adjourned the meeting at \_\_\_\_\_p.m.

VOICE VOTE: Yeas:\_\_\_ Nays:\_\_\_ Abstain:\_\_\_ Absent:\_\_\_

***Motion Carried:*** Yes / No

**Upcoming Dates of Interest:**

May 23, 2025	Closed - Emergency Closing, give back day
May 26, 2025	Closed for Memorial Day
June 17, 2025	Graduation - Early Dismissal for Students
June 18, 2025	Board of Education Meeting