

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
**1500 ROUTE 57 ~ WASHINGTON, NJ 07882**  
**REGULAR MEETING AGENDA**  
**May 20, 2026**

**CALL TO ORDER**

President Austin will call the meeting to order at 5:00 p.m. on Wednesday, May 20, 2026, via Zoom.

**Flag Salute – Dr. Lori Austin**

**Opening Statement – President Austin**

Pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq, the Board Secretary caused notice of this meeting to be given to the public on November 7, 2025.

**Roll Call – Board Secretary Williams**

- Dr. Austin
- Dr. Lamonte
- Mrs. Leahy
- Mr. McDonough
- Dr. Mlecz

**Adopt the Meeting Agenda**

**Resolution 16319-26: Adopt the Meeting Agenda**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board adopts the Meeting Agenda for the May 20, 2026, meeting as published with any addenda.

VOICE VOTE: Yeas: \_\_\_ Nays: \_\_\_ Abstain: \_\_\_ Absent: \_\_\_

*Motion Carried: Yes / No*

**Resolution E769-26: Personnel, Negotiations, and Legal Matters**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board moved into executive session at \_\_\_\_\_ p.m. by adopting the following resolution:

BE IT RESOLVED, by the Board of Education of the Warren County Technical School, as follows:

- A. The public is excluded from attendance at a portion of this meeting for the reason that the following subject matter is discussed:
  - Personnel
  - Facilities
- B. The Board may exclude the public from the meeting pursuant to N.J.S.A. 10:4-12, B3 & B8 of the Open Public Meetings Act.
- C. The matters discussed will be revealed to the public when the Board determines that such would not invade any right to privacy.
- D. Action may be taken.

VOICE VOTE: Yeas: \_\_\_ Nays: \_\_\_ Abstain: \_\_\_ Absent: \_\_\_

*Motion Carried: Yes / No*

**Resolution E770-26: Resume Regular Session**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board reconvened into regular session at \_\_\_\_\_ p.m.

VOICE VOTE: Yeas: \_\_\_ Nays: \_\_\_ Abstain: \_\_\_ Absent: \_\_\_

*Motion Carried: Yes / No*

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**Discussion**

- **PUBLIC COMMENTS** - Related to Agenda Items Only
- **COMMUNICATIONS**
- **SUPERINTENDENT'S REPORT**
- **HIB REPORT/SUSPENSIONS**
  - NJ DOE Self Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act
  - Zero (0) HIB since the previous Board Meeting
  - Two (2) Out-of-School Suspensions since the previous Board Meeting
  - Zero (0) In-School Suspensions since the previous Board Meeting
- **BOARD PRESIDENT'S REPORT**
- **STUDENT REPRESENTATIVE**
- **DISCUSS EDUCATIONAL TOPICS**
- **NEW BUSINESS**

**MINUTES**

**Resolution 16320-26: Approve Board Meeting Minutes Listed Below**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the following resolutions as listed below:

**Resolution 16321-26: Approve April 20, 2026, Regular Meeting Minutes**

**Resolution 16322-26: Approve April 20, 2026, Regular Meeting Executive Session Minutes**

VOICE VOTE: Yeas: \_\_ Nays: \_\_ Abstain: \_\_ Absent: \_\_

*Motion Carried: Yes / No*

**Resolution 16321-26: Approve April 20, 2026, Regular Meeting Minutes**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the Regular Meeting Minutes of April 20, 2026.

**Resolution 16322-26: Approve April 20, 2026, Regular Meeting Executive Session Minutes**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the Regular Meeting Executive Session Minutes of April 20, 2026.

**FINANCE & FACILITIES**

**Resolution 16323-26: Approve Finance & Facilities Resolutions as Listed Below**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the following finance and facilities resolutions as listed below:

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- Resolution 16324-26:** Receive, Accept, and Approve April 2026 Financial Reports  
**Resolution 16325-26:** Board of Education’s Monthly Certification of Major Account/Fund Status  
**Resolution 16326-26:** Approve Payment of Bills for April 2026  
**Resolution 16327-26:** Approve Transfers for April 2026  
**Resolution 16328-26:** Approve Donation of Construction Tools from Nancy Day to WCTS Construction and Automotive Programs  
**Resolution 16329-26:** Approve Contract with R&L Data Centers  
**Resolution 16330-26:** Approve Joint Transportation Contract with Delaware Valley Regional High School  
**Resolution 16331-26:** Approve Agreement with Northampton Community College  
**Resolution 16332-26:** Accept Donation from USAlco

ROLL CALL VOTE: *Motion Carried:* Yes / No

Austin \_\_\_ Lamonte \_\_\_ Leahy \_\_\_ McDonough \_\_\_ Mlecz \_\_\_

**Resolution 16324-26:** Receive, Accept, and Approve April 2026 Financial Reports  
On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that the April 2026 financial reports of the Secretary and Treasurer be received, accepted, and approved.

Exhibit: F1

**Resolution 16325-26:** Board of Education’s Monthly Certification of Major Account/Fund Status  
On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that the following Board of Education's Monthly Certification of Budgetary Major Account/Fund Status be approved: (1) Board of Education's Monthly Certification and (2) Budgetary Major Account/Fund Status Pursuant to N.J.A.C. 6A:23A-16.10(c) 3&4, we certify that March 2026, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major account or fund has been over-expend. The District Board of Education has implemented adequate controls to prevent the over-expenditure of any funds or yearly deficit in major accounts in accordance with N.J.A.C. 6A:23A-16.10(c) 3&4.

**Resolution 16326-26:** Approve Payment of Bills for April 2026  
On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the payment of bills as shown on the attached Bills List for April, 2026, in the amount of \$1,034,515.45

Exhibit: F2

**Resolution 16327-26:** Approve Transfers for April 2026  
On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves transfers for April 2026.

Exhibit: F3

**Resolution 16328-26:** Approve Donation of Construction Tools from Nancy Day to WCTS Construction and Automotive Programs  
On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves a donation of construction tools from Nancy Day to the Warren County Technical School construction and automotive programs.

**Resolution 16329-26:** Approve Contract with R&L Data Centers  
On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the contract with R&L Data Centers for the 2026-2027 School Year for Payroll-related services.

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**Resolution 16330-26: Approve Joint Transportation Contract with Delaware Valley Regional High School**  
On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the Joint Transportation contract with Delaware Valley Regional High School for the 2026-2027 school year on an as needed basis at the cost of \$300 per hour for the first 3 hours and then \$90 per each additional hour per bus.

**Resolution 16331-26: Approve Agreement with Northampton Community College**  
On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the agreement with Northampton Community College for the 2026-2027 school year.

**Resolution 16332-26: Accept Donation from USAIco**  
On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board accepts the donation of hard hats and safety goggles from USAIco.

**PERSONNEL**

**Resolution 16333-26: Approve Personnel Resolutions as Listed Below**  
On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves personnel resolutions as listed below, upon the recommendation of the Superintendent:

- Resolution 16334-26: Approve 12-Month Non-Bargaining Employees for the 2026-2027 School Year**
- Resolution 16335-26: Approve Katherine Deriso as Treasurer for the 2026-2027 School Year**
- Resolution 16336-26: Employ 12-Month Administrative Secretaries for the 2026-2027 School Year**
- Resolution 16337-26: Employ 10-Month Personnel for the 2026-2027 School Year**
- Resolution 16338-26: Employ 12-Month Maintenance/Custodial Personnel for the 2026-2027 School Year**
- Resolution 16339-26: Approve Security Personnel for the 2026-2027 School Year**
- Resolution 16340-26: Employ Part-Time LPN Adjunct Personnel for the 2026-2027 School Year**
- Resolution 16341-26: Approve Extra-Curricular Appointments for the 2026-2027 School Year**
- Resolution 16342-26: Approve Unpaid Sick Day for Employee #1192**
- Resolution 16343-26: Approve Unpaid Sick Day for Employee #1184**
- Resolution 16344-26: Approve Carolyn Stoner as a Special Education Instructor for the 2026-2027 School Year**
- Resolution 16345-26: Approve The Contract for Donna Williams as Business Administrator for the 2026-2027 School Year**
- Resolution 16346-26: Approve Cody Allen as an Automotive Technology Instructor for the 2026-2027 School Year, Pending Proper Certification**
- Resolution 16347-26: Approve the Lateral Movement on the WTEA Guide for the Following Staff**
- Resolution 16348-26: Approve Student Summer Custodians**

ROLL CALL VOTE:

*Motion Carried: Yes / No*

Austin \_\_\_ Lamonte \_\_\_ Leahy \_\_\_ McDonough \_\_\_ Mlecz \_\_\_

**Resolution 16334-26: Approve 12-Month Non-Bargaining Employees for the 2026-2027 School Year**  
On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the 12-month non-bargaining employees for the 2026-2027 school year for the period from July 1, 2026, to June 30, 2027.

Exhibit: A

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**Resolution 16335-26: Approve Katherine Deriso as Treasurer for the 2026-2027 School Year**  
 On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves Katherine Deriso as Treasurer at an annual salary of \$5,249 for the 2026-2027 school year.

**Resolution 16336-26: Employ 12-Month Administrative Secretaries for the 2026-2027 School Year**  
 On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED that this Board employs 12-month Administrative Secretaries for the 2026-2027 school year for the period from July 1, 2026, to June 30, 2027, as per the WTEA Agreement.

Exhibit: B

**Resolution 16337-26: Employ 10-Month Personnel for the 2026-2027 School Year**  
 On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED that this Board employs 10-month personnel for the 2026-2027 school year for the period from August 26, 2026, to June 30, 2027, as per the WTEA Agreement.

**Resolution 16338-26: Employ 12-Month Maintenance/Custodial Personnel for the 2026-2027 School Year**  
 On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED that this Board employs 12-month Maintenance/Custodial Personnel for the 2026-2027 school year for the period from July 1, 2026, to June 30, 2027, as per the WTEA Agreement.

**Resolution 16339-26: Approve Security Personnel for the 2026-2027 School Year**  
 On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the security personnel for the 2026-2027 school year.

Exhibit: C

**Resolution 16340-26: Employ Part-Time LPN Adjunct Personnel for the 2026-2027 School Year**  
 On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED that this Board employs the following Part-time LPN Adjunct personnel for the 2026-2027 school year at an hourly rate of \$45.00 per hour, a maximum of 25 hours per week.

Trina Schafer	Elda Lopez	Nancy Pero
Jilaine Vitale	Heather Del Rossi	Shannon Ogurkis

**Resolution 16341-26: Approve Extra-Curricular Appointments for the 2026-2027 School Year**  
 On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the following extra-curricular appointments for the 2026-2027 school year:

AM Monitor Fall (3X)	L. Arnold, T. Lynch, L. Shanahan
AM Monitor Spring (3x)	K. McCormick, N. Danner, P. Lilly
Anti-Bullying Specialist	K. Sarte
Athletic Director	A. Sellers
Audio Visual Specialist	P. Seugling
Curriculum Coordinators (3X)	M. Vulcano, M. Fredericks, C. Feilbach

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Detention Proctors (X2)	K. Sarte, P. Lilly
Drama	S. Mabes
LDTTC	T. Shafer
Lead Teacher (3X)	T. Shafer, K. McCormick, T. Lynch
National Honor Society	K. McCormick
Peer to Peer	J. White
PM Monitor (T&TH) (2x)	L. Arnold
Substitute Caller	MJ Schubert
Testing Coordinator	K. Sarte
Weight Room Supervisor (X2)	B. Wheatley, J. Thompson
Yearbook 1	M. Vulcano
Yearbook 2	K. Johnson
Archery Club	M. Beneducci
Chess Club	M. Ponczek
Gamers Club	J. Slowik
Key Club	P. Seugling
Military Appreciation Club	P. Lilly
Police Explorers	B. Wheatley
Robotics Club	S. McGeough
Student Government	L. Shanahan
History Tutor	C. Heuneman
Perkins/CTE Tutors	T. Lynch, C. Feilbach, P. Lilly, R. Gara
Spanish Tutor	N. Lara
Title 1 Academic Tutors (ELA, Math, Science, Special Education)	K. McCormick, M. Fredericks, M. Herb
Senior Class Advisor	K. Sarte
Junior Class Advisor	S. Connolly
Sophomore Class Advisor	B. Baylor
Freshman Class Advisor	P. Lilly
Skills USA	K. Wene
Varsity Boys Soccer Coach	C. Feilbach
Assistant Boys Soccer Coach	K. Wene

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Varsity Girls Soccer Coach	B. Baylor
Assistant Girls Soccer Coach	J. Thompson
Varsity Cross Country Coach	R. Gara
Assistant Cross Country Coach	P. Lilly
Varsity Boys Basketball Coach	J. Drury
Assistant Boys Basketball Coach	K. Wene
Varsity Girls Basketball Coach	A. Drescher
Varsity Bowling Coach	G. Dowling
Assistant Bowling Coach	B. Quinones
Varsity Baseball Coach	J. Drury
Assistant Baseball Coach	K. Wene
Varsity Softball Coach	S. Connolly
Assistant Softball Coach	B. Baylor
Clock Operators (x3)	S. Connolly, A. Drescher, P. Harper
Cross Country Timers (2X)	P. Harper, P. Seugling
Credit Recovery Program Coordinator	T. Shafer
Summer Tutors	K. McCormick, M. Fredericks, K. Johnson
Curriculum Writing Health Science 9,10,11,12	L. Shanahan
Curriculum Writing Culinary 9,10,11,12	P. Lilly
Curriculum Writing Health 9,11,12	B. Baylor

**Resolution 16342-26:**                    **Approve Unpaid Sick Day for Employee #1192**  
On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED that this Board approves an unpaid sick day on March 9, and March 10, 2026 for Employee #1192.

**Resolution 16343-26:**                    **Approve Unpaid Sick Day for Employee #1184**  
On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED that this Board approves an unpaid sick day on May 7, 2026 for Employee #1184.

**Resolution 16344-26:**                    **Approve Carolyn Stoner as a Special Education Instructor for the 2026-2027 School Year**  
On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED that this Board approves Carolyn Stoner as a Special Education Instructor at WTEA Step 2/BA \$62,790 for the 2026-2027 school year pending proper criminal history background check.

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**Resolution 16345-26:            Approve The Contract for Donna Williams as Business Administrator for the 2026-2027 School Year**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED that this Board approves Donna Williams as the Business Administrator for the 2026-2027 school year.

Exhibit: D

**Resolution 16346-26:            Approve Cody Allen as an Automotive Technology Instructor for the 2026-2027 School Year, Pending Proper Certification**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED that this Board approves Cody Allen as the Automotive Instructor at WTEA Step BA/SC 9, \$76,610 for the 2026-2027 school year pending proper certification.

**Resolution 16347-26:            Approve the Lateral Movement on the WTEA Guide for the Following Staff**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the lateral movement on the WTEA Guide for the following instructors:

Brian Quinones	BA+15
Jude Thompson	MA+30

**Resolution 16348-26:            Approve Student Summer Custodians**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the following Student Summer Custodians at a rate of \$16.00 per hour, effective July 6, 2026.

Joseph Squeri	Luke Testa	Annalisse Boothe	Hailey Trowell
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**TRAVEL**

**Resolution 16349-26:            Approve Field Trips and Chaperones as Listed Below for Skills USA**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the field trip and chaperones for Skills as as listed below:

**Resolution 16350-26:            Approve the Following Professional Development Days as Listed Below**

**Resolution 16351-26:            Approve the Following Field Trips as Listed Below**

ROLL CALL VOTE:

*Motion Carried:* Yes / No

Austin \_\_\_ Lamonte \_\_\_ Leahy \_\_\_ McDonough \_\_\_ Mlecz \_\_\_

**Resolution 16350-26:            Approve the Following Professional Development Days as Listed Below**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the professional development days as listed below:

DATE	STAFF MEMBER	TRIP DETAILS	COST
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5 6 2026	T. Lynch	Skills USA, Forest Lodge, Warren, NJ	\$32.90
5 22 2026	C. Heunaman	Vietnam Traveling Memorial Wall, Califon, NJ	\$0
5 6 2026	K. Wene	Skills USA, Forest Lodge, Warren, NJ	\$32.90
3 26 2026	K. Wene	Skills Auto Competition, Robbinsville, NJ	\$67.68
5 19 2026	L. Whittle	NJASBO Administrative Assistant Seminar, Whippany, NJ	\$45.46
5 19 2026	A. Drescher	NJASBO Administrative Assistant Seminar, Whippany, NJ	\$45.46
6 18 2026	D. Willams	Nisivoccia, Preparing for Your Audit, Randolph, NJ	\$26.79
6 18 2026	L. Whittle	Nisivoccia, Preparing for Your Audit, Randolph, NJ	\$26.79

**Resolution 16351-26: Approve the Following Field Trips as Listed Below**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the field trip days as listed below:

DATE	STAFF MEMBER	TRIP DETAILS	COST
5 6 2026	K. Wene, T. Lynch	Skills USA, Forest Lodge, Warren, NJ	\$200
6- 1 to 6 - 2026	K. Wene, T. Lynch	Skills National Competition, Atlanta, Georgia	\$9,240.48

**POLICY**

**Resolution 16352-26: Approve the First Reading of the Policy Revisions as Listed Below**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the first reading of the policy revisions as listed below:

P1230	Superintendent's Duties (M) Revised
P2200	Curriculum (M) Revised
P2411	Career Education and Academic Counseling (M) Revised
P5460 P5461	High School Graduation (M) Revised High School Diplomas (M) New
P0162	Notice of Board Meetings (Revised)
P0162.01	Legal Notices (M) New
P1643	Family Leave (M) Revised
P2260	Equity in School and Classroom Practices (M) Revised

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P&R 5111.13	Eligibility of Resident/Nonresident Student-Choice School District (M) New
P5111.4	Admissions for Vocational Schools (M) New
P5561	Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M) Revised
P6112	Reimbursement of Federal and Other Grant Expenditures (M) Revised
R6115.01	Federal Awards/Funds International Controls-Allowability of Costs (M) Revised
P6115.02	Federal Awards/Funds International Controls-Mandatory Disclosures (M) Revised
P6311	Contracts for Goods or Services Funded by Federal Grants (M) Revised
P5111	Return to Sending School District by Vocational School District (New)

Exhibit: E1, E2, E3

ROLL CALL VOTE:

*Motion Carried:* Yes / No

Austin \_\_\_ Lamonte \_\_\_ Leahy \_\_\_ McDonough \_\_\_ Mlecz \_\_\_

**EDUCATIONAL**

**Resolution 16353-26: Approve the School Bus Evacuation Drill for the 2025-2026 School Year**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the second 2025-2026 School Bus Evacuation Drill.

Exhibit: F

ROLL CALL VOTE:

*Motion Carried:* Yes / No

Austin \_\_\_ Lamonte \_\_\_ Leahy \_\_\_ McDonough \_\_\_ Mlecz \_\_\_

**ADDENDUM ITEMS**

**PUBLIC COMMENTS – Any topic not discussed earlier.**

Policy #0167- PUBLIC PARTICIPATION IN BOARD MEETINGS

Section: Bylaws

Date Created: March 2000

Date Edited: October 2012

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall set aside a portion of every Board meeting, the length of the portion to be determined by the Board, for public comment on any school or school district issue that a member of the public feels may be of concern to the residents of the school district.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;

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2. Each statement made by a participant shall be limited to three (3) minutes in duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic has been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question the Board members individually;
5. The presiding officer may:
  - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
  - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
  - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
  - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
  - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

**ADJOURNMENT**

**Adjourn the Meeting**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board adjourned the meeting at \_\_\_\_\_ p.m.

VOICE VOTE: Yeas: \_\_ Nays: \_\_ Abstain: \_\_ Absent: \_\_

*Motion Carried:* Yes / No

**Upcoming Dates of Interest:**

June 11, 2026	Graduation/Last Day of School
June 17, 2026	BOE Meeting