**WARREN TECH THEATRE STAGE & TECHNICAL
SAFETY RULES**

**GENERAL RULES:**

* Do not leave clothing or shoes where people might trip on them
* Shoes must be worn AT ALL TIMES…including while dancing
* NO ONE is to climb the spiral staircase (USR corner) without express permission to do so
* NO ONE is to climb up to the bridge over the control booth without express permission to do so
* Do not touch any fly system ropes or locking handles (off SR) without express permission to do so
* Always be aware of where the edge of the stage is
* Respect all equipment and the belongings of others

**STAGE WORK RULES:**

* DRESS PROPERLY
	+ No loose clothing
	+ No open-toed shoes
	+ NO BARE or STOCKING FEET at any time
	+ All loose jewelry must be removed
	+ Long hair must be tied back
* WEAR PROTECTIVE GEAR when appropriate
	+ Gloves
	+ Goggles
	+ Ear plugs
	+ Dust mask
* NEVER USE A TOOL YOU HAVE NOT BEEN TRAINED TO USE
	+ If you have not yet learned how a specific tool operates, ASK
* REPORT *ALL* ACCIDENTS AND INJURIES IMMEDIATELY
* DO NOT USE ANY DAMAGED OR MALFUNCTIONING TOOL AND REPORT IT IMMEDIATELY
	+ Do not place a broken or malfunctioning tool back onto the cart
	+ Never attempt to repair a tool yourself
* USE THE CORECT TOOL FOR THE JOB
	+ Never force an improperly sized tool or attachment into place or use
* DO NOT CARRY POWER TOOLS BY THE CORD
* NEVER YANK AN ELECTRICAL CORD TO DISCONNECT IT FROM AN OUTLET
	+ Always disconnect a cord by the plug

**LIGHTING RULES:**

* NEVER CONNECT AN INSTRUMENT WITH A FRAYED OR DAMAGED CORD
* DO NOT OVER TIGHTEN C-CLAMPS
	+ Tighten bolt as much as possible by hand then tighten with wrench ***one-half turn***
* ALWAYS IMMEDIATELY ATTACH A ***SAFETY CABLE*** FROM THE YOKE TO A BATTEN
* ALWAYS WEAR GLOVES WHEN FOCUSING LIGHTS – the instruments get ***EXTREMELY HOT***
* NEVER TOUCH A LAMP (bulb) WITH YOUR BARE HANDS
	+ Oils from your skin will permanently damage a lamp
* NEVER CLIMB ANY LADDER WITHOUT SUPERVISION
* DO NOT POWER-UP OR OPERATE LIGHTING CONTROL BOARD WITHOUT EXPRESS PERMISSION
* DO NOT POWER-UP OR OPERATE FOLLOW SPOTS WITHOUT EXPRESS PERMISSION
* ALWAYS SHOUT **“HEADS!”** OR **“HEADS UP!”** IF YOU DROP SOMETHING FROM A HEIGHT